

Message

From: Gaber, Noha [Gaber.Noha@epa.gov]
Sent: 2/5/2014 11:46:00 PM
To: Torrez, Alfredo [Torrez.Alfredo@epa.gov]; Lewis, Angela L. [Lewis.AngelaL@epa.gov]; Taffe, Angelia [taffe.angelia@epa.gov]; Chancey, Barbara [Chancey.Barbara@epa.gov]; Twillman, Brian [Twillman.Brian@epa.gov]; Robles, Elaine [Robles.Elaine@epa.gov]; Jablonski, Janice [jablonski.janice@epa.gov]; Acevedo, Janie [Acevedo.Janie@epa.gov]; Culver, Lora [Culver.Lora@epa.gov]; Stevens, Robert [Stevens.Robert@epa.gov]; Stavnes, Sandra [Stavnes.Sandra@epa.gov]; Douglass, Todd [douglass.todd@epa.gov]; Crews, Michelle [Crews.Michelle@epa.gov]
Subject: Draft language for emails to SMP Project supervisors

Hi everyone,

As discussed on our call, here is some suggested language for the email that you will send to Project Supervisors in your offices. Also below please find the list of project supervisors.

Many thanks,

Noha

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Noha Gaber, Ph.D.
Special Assistant to the Administrator, Office of the Administrator
US Environmental Protection Agency
Mailing Address: 1200 Pennsylvania Avenue, N.W., Mail Code: 1101A, Washington, D.C. 20460
Tel: 202-564-2179 || Blackberry: 202-713-7901 || gaber.noha@epa.gov

"Collaboration: When a collection of brilliant minds, hearts and talents come together ... expect a masterpiece."

DRAFT email:

Hi colleagues,

Thanks again for serving as Skills Marketplace project managers during our recently concluded pilot phase. Your pioneering spirit was really critical to the success of the pilot. I'd like to remind you that it is really important to maintain communication with the home office supervisor if you and the employee have decided to extend the project or there have been any changes in the tasks that they are working on with you. At the conclusion of the project please also remember to provide the project participant with a simple letter of participation reflecting their contributions and accomplishments on the project.

Thanks again for taking the time to participate in this innovative program!

List of Project Supervisors:

| Project | Office | Project Manager |
|--|--------|-----------------|
| Assessing the Accuracy of Self-reported Discharge Monitoring Report (DMR) Data | AO | Brett Snyder |
| Business Process Improvement: EPA's Regulatory Management and Tracking System | AO | Bridgid Curry |
| Children's Health Month Coordinator | AO | Margot Brown |

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| Help Build Online Training Courses for EPA's Regulatory Development Process | AO | Bridgid Curry |
| Integrate Sustainability into EPA | AO | Nena Shaw |
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| Office of the Administrator's Training Plan Development Project | AO | Twanna Lesperance |
| One EPA Ideation Program | AO | Noha Gaber |
| One EPA Web Writers Bullpen | AO | Jeffrey Levy |
| Policy Analysis and Development for the Performance Partnership Grant Program | AO | Michael Osinski |
| Position Management/Payroll Analysis Project | AO | Diane Bazzle |
| Smart Growth and Green Building Communications and Outreach | AO | Adhir Kackar |
| Social Media Exploration | AO | Jeffrey Levy |
| Statistics on EPA Rulemaking | AO | Bridgid Curry |
| UST Leaks and Property Values - Geographic Information Systems (GIS) Support | AO | Brett Snyder |
| EPA's Local Government Advisory Committee Workgroup Lead | AO | Jack Bowles |
| Create a Digest of EAB Decisions | OARM | Catherine McCabe |
| Environmental Management System Review | OARM | Chris Hutcherson |
| EPA Dr. Martin Luther King, Jr. 2014 Commemoration Summit | OARM | Denise Benjamin-Sirmons |
| Federal Advisory Committee Intranet Website Redesign | OARM | Toni Rousey |
| Grants/IA Project Officer Training Presenter | OARM | Denise Polk |
| Redesign HRSSC Intranet Homepage | OARM | Pat Watson |
| Support OAM's compliance with Section 508 of the Americans with Disabilities Act | OARM | Donna Blanding |
| Brownfields Grants Competition Assistance | OSWER | Debi Morey |
| Financial Returns and Risks from Trust Funds | OSWER | Mimi Guernica |
| HQ Emergency Operations Center (EOC) Watch Officer | OSWER | Gilberto Irizarry |
| Implementation Assistance on Program's Communication Strategy | OSWER | Brigid Lowery |
| Improving Technical Assistance Recipient's Outreach to the Community | OSWER | Suzanne Wells |
| Materials Measurement Statistical Analysis | OSWER | Ronald Vance |
| Optimization Evaluations at Superfund Sites | OSWER | Dan Powell |
| Research on Emerging Issues Related to Re-Powering America's Land | OSWER | Brigid Lowery |
| Summary and Lessons Learned from EPA's Brownfields Area-Wide Planning Pilot Projects | OSWER | Aimee Storm |
| Superfund Electronic Records Management | OSWER | Jennifer Hovis |
| Superfund Internet Projects | OSWER | Jennifer Hovis |

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| Sustainable Materials Management Data Analysis | OSWER | Ronald Vance |
| TSCA Permitting Policy Development | OSWER | Mimi Guernica |
| Water Treatment Plant Technology Assessment | OSWER | Gregory Gervais |
| Drinking Water GeoPlatform Project | OW | Michael Plastino |
| Drinking Water Source Protection: Large City Utility Programs | OW | Holly Green |
| Drinking Water State Revolving Fund Program Evaluation Support | OW | Charles Job |
| Drinking Water Tribal Program | OW | Michelle Schultz |
| Drinking Water Website Support | OW | Charles Job |
| Expand Your Inter-Agency Networks: Coordinate & Facilitate Peer Sharing Calls for Designated Urban Waters Location Leads across the Nation | OW | Surabhi Shah |
| Fellowship Program for Graduate Students to Use EPA NARS Data | OW | Barbara Chancey |
| Managing an External Climate Adaptation Panel | OW | Bernicel Smith |
| National Water Program (NWP) Climate Change Web/Communications | OW | Macara Lousberg |
| Workgroup Coordinator: Interagency Water Resources Adaptation to Climate Change Workgroup | OW | Jeff Peterson |
| Contaminants of Concern Work Group | Region 6 | Karen McCormick |
| Green House Gas (GHG) Permit Reviewer | Region 6 | Jeffrey Robinson |
| Process State Implementation Plan Backlog | Region 6 | Guy Donaldson |
| Development of Litigation Hold Procedures for Contractors | Region 7 | Alyse Stoy |
| Incorporating Risk Management Plan (RMP) information into Emergency Response Outreach Areas | Region 7 | Jaci Ferguson |
| Project Officer for Underground Storage Tank Grants | Region 7 | Margaret Stockdale |
| Regional Administrator Approval of State Implementation Plans | Region 7 | Michael Jay |
| Springfield, MO TMDL Field Sampling (REGION 7 ONLY) Geographic Requirement | Region 7 | Mike Beringer |
| Automated NPDES Inspection Report Writing Database | Region 8 | Gwen Campbell |
| Columbia Falls Aluminum Smelter Preliminary Assessment | Region 8 | Victor Ketellapper |
| EP Support for NEPA document review | Region 8 | Judy Bloom |
| Region 8 Knowledge Transfer Workgroup | Region 8 | Deb Thomas |
| Review Resource Management Plans from BLM for surface water/wetlands impacts | Region 8 | Karen Hamilton |

